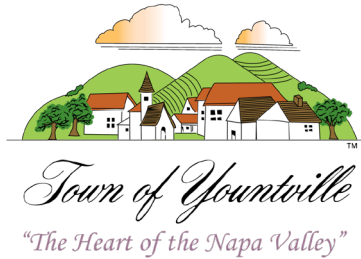


Town of Yountville

6550 Yount Street
Yountville, CA 94599



Meeting Minutes – Final

Tuesday, November 17, 2020

3:00 PM

Town Hall Council Chambers

Town Council

Mayor John Dunbar
Vice Mayor Kerri Dorman
Council Member Margie Mohler
Council Member Marita Dorenbecher
Council Member Jeffrey Durham

The Town of Yountville is committed to complying with the Americans with Disabilities Act (ADA) and other similar federal and state laws in all respects. If, as an attendee or participant in this meeting, or in meetings on a regular basis, you will need special assistance beyond what is provided, the Town will provide reasonable accommodations for you. Individuals who need auxiliary aids or services for effective communication or participation in programs and services of the Town of Yountville are invited to make their needs and preferences known by contacting the Town Clerk at (707) 944-8851 at least 72 hours prior to the meeting. This notice is available in accessible alternate formats from the ADA Coordinator.

1. CALL TO ORDER; CONVENE SPECIAL MEETING - 3:00 P.M.

Mayor Dunbar called the special meeting to order at approximately 3:15 p.m.

2. ROLL CALL

Present: 5 Mayor John F. Dunbar, Vice Mayor Kerri Dorman, Council Member Margie Mohler, Council Member Marita Dorenbecher, Council Member Jeffrey Durham

Absent: None

3. PLEDGE OF ALLEGIANCE

Council Member Jeffrey Durham led the pledge of allegiance.

4. ADOPTION OF AGENDA

A motion was made by Council Member Mohler, seconded by Vice Mayor Dorman to Adopt the Agenda. The motion Carried by the following roll call vote:

AYES: 5; Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, Council Member Durham

NOES: 0

ABSTAIN: 0

5. PROCLAMATIONS AND RECOGNITIONS

A. Proclamation Recognizing Outgoing Council Member Jeffrey Durham and Closing Comments.

Mayor Dunbar presented Proclamation.

Council Member Durham commented all politics is local especially in a community the size of Yountville and there is no better place to learn and experience and be a part of how a municipality operates and functions. He has had the fortune to be a part of that for the past six years and recognized the amazing staff of the Town of Yountville.

6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

None

7. CONSENT CALENDAR

- A.** Adopt Resolution Number 20-4021 Approving Revised Part-time Salary Schedule implementing increased minimum wage requirement effective January 1, 2021.

Vice Mayor Dorman requested Consent Calendar Item 7.A. be held for discussion.

A motion was made by Vice Mayor Dorman, seconded by Council Member Dorenbecher to Adopt the Resolution. The motion carried by the following roll call vote:

AYES: 5; Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, Council Member Durham

NOES: 0

ABSTAIN: 0

- B.** Receive and file Sheriff Public Safety Quarterly Report.
C. Receive and file CalFire Public Safety Quarterly Report.
D. Approve minutes of the regular and special meetings held October 6, August 4, July 7, July 6, 2020, and June 16, 2020.

A motion was made by Council Member Mohler, seconded by Council Member Dorenbecher to Approve the Consent Calendar items 7. B., C., and D. The motion carried by the following roll call vote:

AYES: 5; Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, Council Member Durham

NOES: 0

ABSTAIN: 0

8. PRESENTATIONS

None

9. PUBLIC HEARINGS

- A. FOOD AND WINE PAIRING ORDINANCE AMENDMENT**
Introduce and Waive First Reading of Ordinance 20-499 Amending Chapter 17.08 of Title 17 of the Yountville Municipal Code to Add Definitions for "Food and Wine Pairing," "Food Pairing," "Palate Cleanser," and "À la Carte Item," and Amend the Definition for "Wine Tasting Room."

Daniel Gordon, Planning Manager, presented staff report.

Public Comment Held

The Town Clerk read into the record public comment submitted by the following: Allison Negron, Hill Family Estate; Eric Knight, and Allison Steltzner, Heron House.

Gary Bell, Town Attorney, provided clarification on the current definition and the proposed new consolidated definition for "Wine and Food pairing".

ORIGINAL MOTION

A motion was made by Council Member Mohler, seconded by Council Member Dorenbecher to Introduce and Waive the First Reading of the Ordinance. The original motion is moot due to the passage of the substitute motion below.

SUBSTITUTE MOTION

A motion was made by Vice Mayor Dorman, seconded by Mayor Dunbar to approve the following Substitute Motion to amend the first sentence of the amended food and wine pairing definition to read "Food and wine pairing means bite size portions of food that are served with tasting flights, glasses and bottles to complement a specific varietal's flavor profile." Everything else remains the same.

The motion carried by the following roll call vote:

AYES: 4; Vice Mayor Dorman, Council Member Dorenbecher, Council Member Durham, Mayor Dunbar

NOES: 1 Council Member Mohler

ABSTAIN: 0

10. ADMINISTRATIVE / REGULAR ITEMS

None

11. STAFF INFORMATIONAL REPORTS

A. Staff Informational Report Regarding Monthly Financial Reports for October 2020.

Celia King, Finance Director, presented staff report.

B. Status update on Tree Removal Applications approved by the Town of Yountville for the period 2016 to present.

Sandra Liston, Planning & Building Director, presented staff report and provided correction to reflect there were 19 replacement trees rather than 9.

12. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

Agendas and Minutes related to Council Members meeting attendance are maintained separately by the various meeting bodies.

A. Napa County Flood Control & Water Conservation District (Dunbar/Dorman)

No Report

B. Upper Valley Waste Management Authority (Mohler/Dorman)

Council Member Mohler reported meeting was cancelled due to lack of business.

C. Watershed Information & Conservation Council (Dorenbecher/Durham)

No Report

D. League of California Cities Update (Dunbar/Dorman/Mohler/Dorenbecher)

Mayor Dunbar reported on the following:

Today he moderated a Mayor and Council Member roundtable on economic development and reported they are having monthly roundtables about various topics mostly related to pandemic response and economic recovery and development.

He also participated in a day-long retreat in Sacramento at the end of October to set parameters for the League's 2020/2021 advocacy priorities and reported there will be a Board of Director's meeting on December 11, 2020.

He will be attending the National League of Cities Summit virtually for the next three days and will be participating in the Leadership Council's Mayor's Learning Exchange asking questions about "Mayor's and their Communities Response to the COVID-19 Pandemic and other wicked problems". Mayor Dunbar advised his comments will be focused on wildfire response and recovery.

Also, the League Leaders Event will be held virtually on November 30, 2020. The League Officers are in discussions regarding responses to the State's Guidance on tiering related to COVID-19 as many Counties have reverted back to purple Tier 1 in our road to recovery. The most significant impacts are the restrictions placed on the business sector and they are having discussions about how the data and policies align.

E. Council Ad Hoc and Standing Committee Reports (All Council)

Mayor Dunbar reported the Countywide Climate Action Committee met and recommended the formation of a Joint Powers Authority (JPA) so the Climate Action Committee, which will be meeting on December 4, 2020, can discuss what it would take for jurisdictions to participate in a JPA that would allow more structure to meetings and clarity on what the obligations of each of the jurisdictions would be in terms of funding, staffing, and other things to move forward on a climate action agenda.

Council Member Dorenbecher reported on Disaster Preparedness Ad Hoc Committee discussion with the CERT Program organizing a CERT Team for the Town of Yountville that will included radio operators and CERT trained individuals and she and Vice Mayor Dorman will be hosting another meeting with the CERT Team and will share with Council what they are doing on December 1, 2020.

F. Reports and Announcements

Mayor Dunbar recognized Vice Mayor Dorman and Devon Avery for the work they did in gathering donations to support troops around the world in military service and coordinated with a group Napa and for the staff that helped with the drop off location.

Samantha Holland, Parks & Recreation Director, reported a Virtual Town and Tree Lighting will be held on Sunday, November 22, 2020 and that can be viewed on the Chamber of Commerce Facebook or Instagram page and will also be streaming on the Town's social media for the Town.

In addition, in partnership with the Yountville Chamber of Commerce, there will be a variety of other holiday activities including a Santa's Village at the Community Center, Snowman Hunt, House Lighting contest, Yountville Community Cookbook and more.

13. CLOSED SESSION - NONE

14. ADJOURNMENT

Adjourned to the Town Council Special Meeting December 1, 2020 at 3:00 p.m. being held by remote Teleconference.

ATTEST:

Michelle Dahme, CMC Town Clerk

Date Approved: March 2, 2021